ARTICLE II

RENTAL PROPERTY TENANT REGISTRATIONS

History: Adopted by the Board of Supervisors of Center Township as Ordinance No. 97-12-13, December 10, 1997.

§ 7-201. Purpose

The Township of Center recognizes a need for registration of residential units within the Township in order to ensure appropriate identity of various residents of the Township for registration and taxation purposes. The Township recognizes that the most efficient system to provide for these rental occupant's registration is to require the landlord to file periodic notices with the Township identifying its residential lessees.

§ 7-202. Registration Requirements

No person shall hereafter occupy, allow to be occupied or let to another person for occupancy, any residential rental unit within the Township of Center unless said landlord/lessor notifies the Township within thirty (30) days after said occupancy, the name, address and number of person(s) occupying each specific unit. The registration shall contain the following minimum information:

A. Name, address and telephone number of the property owner;

B. Name, address and telephone number of the designated local property manager, if the property owner lives outside the Township and has a property manager;

C. The street address of the rental property; and

D. The name, address and place of employment of the tenant(s) and all other occupants of the unit who are over the age of seventeen (17) or employed.

§ 7-203. Registration Time Period

A registration for each residential unit shall be filed by January 30th of each calendar year and then throughout the year whenever there is a change of occupants as set forth above.

§ 7-204. Fees

No fee shall be charged for this registration.

§ 7-205. Violations and Penalties

Any person, firm or corporation violating any provision of this Article shall be fined not less than twenty-five dollars ($25.00) nor more than one hundred dollars ($100.00) for each offense, and a separate offense shall be committed for each day during or on which a violation occurs or continues to exist.