

Board of Supervisors:
Edward Latuska, *Chairman*
Alan Smallwood, *Vice Chairman*
Andrew Erie, *Supervisor*
Kenneth Frenchak Jr, *Supervisor*
Philip Wulff, *Supervisor*



Anthony Amendolea, Secretary/Treasurer
Mark Lauer, Public Works Director
Michael Gallagher, Solicitor
Olsen & Associates, Engineer

Center Township Board of Supervisors
Regular Meeting Minutes
August 13, 2014
6:30 p.m.

CALL TO ORDER:

Supervisor Kenneth Frenchak called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Center Township Municipal Building, 419 Sunset Drive, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Frenchak, present were Chairman Edward Latuska; Vice Chairman Alan Smallwood; Supervisors Andrew Erie and Philip Wulff; Township Solicitor Gallagher; Township Engineer Olsen; Public Works Director Mark Lauer; and Township Secretary/Treasurer Anthony Amendolea.

PUBLIC TO BE HEARD:

1. Mr. Terry Astleford, 543 Schoolhouse Road, Johnstown PA; Mr. Astleford stated that the Sheetz/Rite Aid project is proceeding. Consultant forwarded easement for the Clearview Mall signals to Township Engineer Olsen. Olsen contacted Clearview Mall Associates informing them that they needed to sign off on the agreement.

MINUTES:

1. Agenda Setting Meeting - July 7, 2014: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on July 7, 2014. Erie seconded. Motion carried.*
2. Regular Meeting - July 9, 2014: *Latuska motioned approving the minutes of the Regular Meeting held on July 9, 2014. Frenchak seconded. Motion carried.*

TREASURER'S REPORT:

1. July 2014: *Latuska motioned approving the July 2014 Treasurer's Report. Erie seconded. Motion carried.*
2. Warrant List 14-07-14: *Erie motioned approving Warrant List 14-07-14. Latuska seconded. Motion carried.*

3. Warrant List 14-08-15: ***Latuska motioned approving Warrant List 14-08-15. Frenchak seconded. Motion carried.***

ZONING REPORT: July 2014: Construction costs were \$737,240.00 fees collected were \$4,299.72.

SUBDIVISION & LAND DEVELOPMENTS:

- a. Altmire/Grossman Minor Subdivision No. 2014-06-04, 4 lots, Final, Expires 09/22/2014: Mr. Stan Graff, Graff Surveying, presented for Mr. David Altmire, 414 Three Degree Road, who proposes a lot line revision of four (4) tax parcels. Proposed revised Lot 1 is Center Township Map 060-3F43-2A and will be revised from 18.131 acres (m/l) to 3.423 acres (m/l) and has an existing dwelling. Proposed revised Lot 2 is Center Township Map 060-3F43-2AB and will be revised from 7.843 acres (m/l) to 5.224 acres (m/l) with a previously approved septic site. Center Township Map 060-3F43-2D will be revised from .29 acres (m/l) to 18.012 acres (m/l) and has an existing dwelling. Center Township Map 060-3F43-2 will be revised from 36.179 acres (m/l) to 35.847 acres (m/l) conveying .333 acres (m/l) to Center Township Map 060-3F43-2D and also has an existing dwelling. Butler County Planning Commission had no comments per letter dated June 17, 2014. Township Engineer Olsen's comments are *(Mr. Stan Graff's comments are italicized)*:
- a. The proposed Plan of Lots does not create any new lots; the existing parcels are being reconfigured. Therefore, no Sewage Facilities Planning Modules are required. We recommend that the plan be considered a Minor Subdivision. *(comment only)*
 - b. Lots 1R and 2R are accessed by existing Martsoff Lane (a private lane). Martsoff Lane is misspelled on the drawing, and this should be corrected. *(corrected)*
 - c. Revised parcel 3F43-2 and Parcel 3F43-2D are accessed by existing Saw Mill Lane (a private lane).
 - d. Future maintenance responsibilities of the private lanes are described on the plan.
 - e. We suggest that the Township Sewage Enforcement Office be requested to review the existing on-lot sewage systems that service the existing dwellings and also review the suitability of the existing previously-approved septic site on Lot 2R. *(will contact Doug Duncan, Sewage Enforcement Officer to verify previous sewage test)*
 - f. The scale of the submission drawing is of 1" = 120', not meeting the requirements of the Subdivision and Land Development Ordinance (SALDO) Chapter 14, Article IV, Section 14-403, Subparagraph G.1.c. The Applicant may wish to request a written modification from this requirement. *(Modification submitted for approval)*

The Planning Commission 1) recommended granting a modification to Chapter 14, Article IV, Section 14-403, Subparagraph G.1.c. and 2) contingent on Sewage Enforcement Officer Duncan verifying the previous sewage data, recommended final approval of the Altmire/Grossman Minor Subdivision No. 2014-06-04.

Mr. Altmire presented a permit to install a spray irrigation system from Sewage Enforcement Officer Duncan.

Frenchak motioned granting a modification to Chapter 14, Article I V, Section 14-403, Subparagraph G.1.c. Latuska seconded. Motion carried.

Frenchak motioned granting final approval of the Altmire/Grossman Minor Subdivision No. 2014-06-04. Latuska seconded. Smallwood abstained. Motion carried 4 to 0.

OLD BUSINESS:

1. Water Runoff Complaints:
 - a. Dickson - North Duffy Road: The road crew filled in a hole along the berm and did minor patching. Additional work needs to be done to ensure water flows past Peters Lane.
 - b. Lawrence - West Brewster Road: Mr. Lawrence attended the agenda meeting held on Monday, August 11, 2014 which he presented a plan to help relieve the water flow onto his property. He suggested the Township install pipe from the last catchbasin on the north side of West Brewster Road (T-450) westward to the stream approximately 375 to 390 feet. The Township Engineer Olsen recommended 1) wait to see if berm work corrected the situation; 2) enlarge catchbasins from two (2) feet by two (2) to two (2) feet by four (4) feet; 3) contact PennDot for assistance in relieving water runoff from South Benbrook Road; and 4) contact Mr. Dan Bungar for assistance in controlling water runoff from his property.
 - c. Kertz/Croll - Holyoke Road: The Township will not enter Kertz's property, 444 Holyoke Road, to correct his situation since he connected to the Township's storm drain system illegally. The Township needs to obtain a temporary slope easement from Mr. DeWayne Croll to install a four (4) foot shoulder and re-slope the existing bank. ***Latuska motioned authorizing Township Solicitor Gallagher to prepare a temporary slope easement for the Croll property. Smallwood seconded. Motion carried.***
 - d. Kelsch Lions Road: Township Engineer Olsen stated Mr. Mark Kelsch could relieve some of the water runoff by installing pipes under his drive diverting water from his dwelling.
 - e. Hilliard - Kummer Lane: Since this ditch line along Kummer Lane has not been cleaned by the Township for over ten (10) years, the residents will need to maintain. ***Latuska motioned, based on Township Solicitor Gallagher's recommendation, discontinuing maintenance of the Kummer Lane ditch line. Frenchak seconded. Wulff abstained. Motion carried 4 to 0.***
2. Rex Energy Oil & Gas Lease: Rex Energy desires to lease properties from the Township for subsurface drilling. Township Solicitor Gallagher suggests the Township advertise for bids, at Rex Energy's expense, with openings due on Wednesday, September 10, 2014. Rex Energy officials will attend that meeting to answer any questions. ***Frenchak motioned authorizing Township Solicitor Gallagher to advertise to receive proposals for leasing Township property. Latuska seconded. Motion carried.***
3. Fireworks Permitting: During the summer, there were two (2) firework displays which the Township was not aware of. The Unionville Volunteer Fire Company was notified for the

last one. Latuska asked Township Solicitor Gallagher to prepare a simple fireworks ordinance.

NEW BUSINESS:

1. Loss Prevention Survey: A representative from the State Workers Insurance Fund performed a loss prevention survey at the Municipal Building, Maintenance Facility and Unionville Fire Station. There were a few observations at each location that requires correction. ***Frenchak motioned authorizing Chairman Latuska to sign the Loss Prevention Survey. Latuska seconded. Motion carried.***
2. Workers Compensation Safety Committee Resolution No. 2014-08-11: During the loss prevention survey, a suggestion was made to create a safety committee to reduce workers compensation premiums by five percent (5%). The committee is required to meet six (6) consecutive months prior to receiving state certification. The initial meeting is scheduled for Monday, August 18, 2014 at 6:30 p.m. ***Frenchak motioned adopting the Workers Compensation Safety Committee Resolution No. 2014-08-11. Latuska seconded. Motion carried.***
3. Speed Bumps Resolution No. 2014-08-12: The Board desires to establish a policy of not installing speed bumps on Township roads. ***Frenchak motioned adopting the Speed Bump Policy Resolution No. 2014-08-12. Latuska seconded. Motion carried.***
4. Set Trick or Treat Night: In the past, the Board set Trick or Treat Night to coincide with Butler City and Butler Township. The consensus is to observe the same day and time as Butler City and Butler Township.
5. 171 South Benbrook Road Water Runoff: Since this is an existing dwelling and along a State road, the Township may not be able to enforce the stormwater management ordinance. Township Engineer Olsen will visit the site and discuss with the owner to voluntarily control the stormwater. If that fails, the Township will notify PennDot.

PUBLIC WORKS DIRECTOR:

1. Glenwood Way (T-831)/Beechwood Boulevard (T-707) Signage: Ms. Megan Rummel, 119 Beechwood Boulevard, submitted a petition to place a sign "Stop" or "Yield" at Glenwood Way (T-831) and Beechwood Boulevard (T-707). Public Works Director Lauer suggests installing a stop sign at the intersection. A traffic study and an ordinance is required to install the stop sign. ***Frenchak motioned authorizing Township Engineer Olsen to conduct a traffic study at the intersection. Erie seconded. Motion carried.***
2. Release Stirling Landscaping Road Bond (North Duffy Road (T-509): Mr. Bob Sterling requests his road bond for North Duffy Road (T-509) be released. ***Frenchak motioned, based on Public Works Director Lauer's recommendation, releasing Stirling Landscaping's road bond for North Duffy Road (T-509) in the amount of \$18,700.00. Erie seconded. Smallwood abstained. Motion carried 4 to 0.***

3. State Route 8/Mercer Road Signal: Bronder Technical Services reported broken loop sensors at the State Route 8/Mercer Road intersection. The loop was temporarily repaired. Public Works Director Lauer recommends installing the new loop and add that portion of Mercer Road (T-494) to the 2014 Paving Project. Bronder Technical Services estimates the repair to cost \$4,872.15. Wiest Asphalt and Paving did not provide an estimate to pave Mercer Road (T-494) from State Route 8 to Sunset Drive (T-442). Public Works Director Lauer will contact two (2) supervisors upon receipt of the estimate from Wiest Asphalt and Paving which will be ratified at the September 10, 2014 meeting.
4. Release Trumco Forest Products Road Bond (Holyoke Road T-496): Trumco Forest Products requests their road bond for Holyoke Road (T-496) be released. ***Frenchak motioned, based on Public Works Director Lauer's recommendation, releasing Trumco Forest Products road bond for Holyoke Road (T-496) in the amount of \$10,000.00. Erie seconded. Motion carried.***
5. 2014 Line Painting: Lauer requests authorization to advertise for 300,000 linear feet, with option of 500,000 linear feet, of line painting. ***Smallwood motioned authorizing advertisement of 300,000 linear feet, with option of 500,000 linear feet, of line painting. Latuska seconded. Motion carried.***
6. Excavator/Operator Request for Proposal (Shanor Heights/Holyoke Road): Public Works Director Lauer requests authorization to request proposals for an excavator/operator to correct the stormwater runoff on Elise Drive (T-518) and perform work on Holyoke Road (T-496). ***Latuska motioned authorizing Public Works Director Lauer to receive Request for Proposals for an excavator/operator to perform work in Shanor Heights and Holyoke Road (T-496). Wulff seconded. Motion carried.***
7. Vehicle Radios: Public Works Director Lauer was contacted by Mr. Brian Sicilia, Staley Communications, about our vehicle radios. Although the radios are seldom used, the consensus of the Board is to keep the radios.

ENGINEER'S REPORT:

1. Township Property (419 Sunset Drive): The McDonalds signed the Agreement of Sale to convey .026 acres (m/l) from Mac Properties (Center Township Map 060-S4-13) and relinquish the right-of-way traversing Center Township Map 060-S4-16B. ***Frenchak motioned 1) accepting the "Agreement of Sale" between Mac Properties and Center Township; 2) submit lot line revision to the Planning Commission; and 3) contact a third party engineer to review the plan. Latuska seconded. Motion carried.***
2. Dedicated Road Right-of-Ways: Township Solicitor Gallagher will prepare a resolution to adopt the rights-of-way which were dedicated in 1994.
3. Clearview Mall Traffic Signal: Township Engineer Olsen received the traffic signal easement from Wooster and Associates. He will forward to Mr. Edward Ponzak, J.J. Gumberg, for their approval.

4. Henricks Road (T-830): Township Engineer Olsen stated to place Henricks Road (T-830) on the Transportation Improvement Plan requires (1) procuring the necessary right-of-way, (2) utilities relocation, (3) engineering costs, and (4) commit to a match of funds. He prepared a letter to have Henricks Road on the Transportation Improvement Plan which will be forwarded to Butler County Planning Commission.
5. Floodplain Maps: The Federal Emergency Management Agency advertised in the Butler Eagle editions of August 1, 2014 and August 8, 2014 to finalize the floodplain maps. There is a ninety (90) day appeal period. Interested parties will appeal to the Township. Once approved flood insurance will increase twenty-five percent (25%) and federal subsidiaries will cease.

SOLICITOR'S REPORT:

1. Lions Road (T-694) Bridge: Due to damage to the bridge on Lions Road (T-694) crossing State Route 422, PennDot notified Butler Township and Center Township that they are considering closing the bridge. Township Secretary/Treasurer Amendolea discussed the possibility of issuing a joint resolution opposing the bridge closure with Mr. Edward Kirkwood, Butler Township Manager. He will discuss this with his commissioners at their meeting scheduled for Monday, August 18, 2014.

MISCELLANEOUS:

1. Ashbaugh Eagle Scout Project: Frenchak received a call from Mr. Ashbaugh concerning the removal of the Township signs for painting.
2. Office Relocation Committee: Frenchak stated he would like to have some residents on the Office Relocation Committee. In addition, he requests a recommendation be delayed until December's meeting.
3. Pre-Employment Physicals: The Board wants to establish a policy requiring pre-employment physicals. ***Latuska motioned, based on Township Solicitor Gallagher's recommendation establishing a policy for new applicants to submit to a pre-employment screening physical with a physician designated by the Township at the expense of the Township. Smallwood seconded. Motion carried.***
4. State Route 8/Mercer Road Signal UPS: Bronder Technical Services recommends replacing the Universal Power System (battery back-up).
5. Special Meeting: The Board will meet on Wednesday, August 20, 2014 at 6:30 p.m. to discuss the preliminary review of relocating the Municipal office at 419 Sunset Drive to the Maintenance Facility at 150 Henricks Road. The meeting will be held at the Maintenance Facility at 150 Henricks Road.

ADJOURNMENT:

Frenchak motioned to adjourn at 8:38 p.m. Erie seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Edward G. Latuska
Chairman

Alan Smallwood
Vice Chairman

Andrew Erie
Supervisor

Kenneth J. Frenchak Jr
Supervisor

Phillip B. Wulff
Supervisor