

Board of Supervisors:
Andrew Erie, Chairman
Alan Smallwood, Vice Chairman
Kenneth Frenchak Jr, Supervisor
Edward Latuska, Supervisor
Philip Wulff, Supervisor



Anthony Amendolea, Secretary/Treasurer
Mark Lauer, Public Works Director
Richard Round, BCO/Zoning Official
Michael Gallagher, Solicitor
Olsen & Associates, Engineer

Center Township Board of Supervisors
Reorganization/Regular Meeting Minutes
January 6, 2014
6:30 p.m.

CALL TO ORDER:

Supervisor Kenneth Frenchak called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Center Township Municipal Building, 419 Sunset Drive, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Frenchak, present were Andrew Erie, Edward Latuska, Alan Smallwood and Philip Wulff; Township Solicitor Gallagher; Township Engineer Olsen; Public Works Director Mark Lauer and Township Secretary/Treasurer Anthony Amendolea.

REORGANIZATION

APPOINTMENTS:

A. Board of Supervisors

1. Recording Secretary Protem: *Frenchak motioned appointing Anthony Amendolea as Recording Secretary Protem. Latuska seconded. Motion carried.*
2. Chairperson Protem: *Frenchak motioned appointing himself as Chairman Protem. Latuska seconded. Motion carried.*
3. Chairperson: *Frenchak motioned nominating Erie for Chairperson. Latuska seconded. Erie abstained. Motion carried 4 to 0.*
4. Vice Chairperson: *Erie motioned nominating Smallwood for Vice Chairman. Latuska seconded. Smallwood abstained. Frenchak opposed because Smallwood is newly elected. Motion carried 3 to 1.*

5. Wages and Health Benefits of Supervisors: ***Erie motioned setting the Supervisors salary at \$2,500 in accordance with the Second Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:***

SUPERVISOR	COVERAGE
Andrew Erie	Employee and Spouse
Edward G Latuska	Employee
Alan H Smallwood	Employee and Spouse
Philip B Wulff	Family

Latuska seconded. Motion carried.

6. Vacancy Board Chairperson: ***Erie motioned appointing Robert Paroli as Vacancy Board Chairperson. Smallwood seconded. Frenchak, Latuska, and Wulff opposed due Paroli’s resignation letter.***

“I, Robert Paroli, have been a member of the Planning Commission for 7 years and have enjoyed helping the taxpayers of Center Twp. I am appalled at the action of some of our current Supervisors. They have the audacity to use our hard earned taxpayer money for their own selfish interests. The taxpayers of Center Twp have stated by their votes recently that they don’t want them. I feel it is not so much the reduction from 5 to 3 Supervisors but the reality that the taxpayers do not want these particular Supervisors. The people are fed up and have spoken. Andy Erie has continued to be the voice of reason and a shining light in these dark days of our Township. We all need to thank him as the watchdog of this band of entitled individuals. I know that I cannot any longer work with these callous individuals who do not care at all about us taxpayers. Therefore, effective immediately, I am resigning from this board.”

Motion failed 2 to 3.

Erie motioned appointing Charles Moorhead as Vacancy Board Chairman. Smallwood seconded. Frenchak and Latuska opposed due to a possible conflict of interest, since he is part of the Road Crew. Motion carried 3 to 2.

B. Administration

1. Township Secretary/Treasurer & Wage: ***Erie motioned appointing Anthony Amendolea as Township Secretary/Treasurer with wages of \$2.39 per hour (\$4,971.20 annually) for Township Treasurer duties and \$1.64 per hour (\$1,279.20 annually) for Township Secretary duties effective January 1, 2014. Frenchak seconded. Motion carried.***
2. Treasurer’s Bond: ***Frenchak motioned setting the Treasurer’s Bond at \$800,000 and pay the fee of \$1,125.00 to H A Thomson. Erie seconded. Motioned carried.***
3. Recording Secretary: ***Frenchak motioned appointing Anthony Amendolea as Recording Secretary. Erie seconded. Motion carried.***

4. Public Records Officer: ***Frenchak motioned appointing Anthony Amendolea as Public Records Officer. Latuska seconded. Motion carried.***

The meeting adjourned to an executive session at 6:44 p.m. to discuss personnel issues. The meeting reconvened at 6:55 p.m. with no action taken.

5. Public Works Director & Wage: ***Frenchak motioned appointing Mark Lauer as Public Works Director with a salary of \$51,168.00 annually, paid as \$1,968.00 bi-weekly, effective January 1, 2014. Latuska seconded. Motion carried.***
6. Building Code Official/ Zoning Officer & Wage: ***Erie motioned appointing Richard Round as Building Code Official/Zoning Officer with a salary of \$43,596.80 annually, paid as \$1,676.80 bi-weekly, effective January 1, 2014. Latuska seconded. Motion carried.***
7. Assistant Zoning Officer: ***Erie motioned appointing Mark Lauer as Assistant Zoning Officer. Frenchak seconded. Motion carried.***
8. Dog Officer & Wage: ***Erie motioned appointing Eugene Henry as Dog Officer with wages remaining at \$12.00 per hour, \$5.00 per dog, and mileage. Frenchak seconded. Motion carried.***
9. Sewage Enforcement Officer & Fees: ***Frenchak motioned appointing Douglas Duncan as Sewage Enforcement Officer with fees set by the 2014 Fee Schedule, Resolution No. 2014-01-04. Erie seconded. Motion carried.***
10. Alternate Sewage Enforcement Officer: ***Erie motioned appointing David Ice as Alternate Sewage Enforcement Officer. Latuska seconded. Motion carried.***
11. Fleet Inspection Mechanic: ***Erie motioned appointing Bill Errera as Fleet Inspection Mechanic. Latuska seconded. Motion carried.***

C. Professional

1. Township Solicitor & Fee: ***Frenchak motioned appointing Michael Gallagher as Township Solicitor at \$150.00 per hour. Erie seconded. Motion carried.***
2. Township Engineer & Fee: ***Frenchak motioned appointing Ron Olsen, doing business as Olsen and Associates, LLC, as Township Engineer with a fee as set in the 2014 Fee Schedule, Resolution No. 2014-01-04. Erie seconded. Motion carried.***

D. Recommending Boards, Committees and Persons

1. Planning Commission Resolution No. 2014-01-01: ***Frenchak motioned approving Resolution No. 2014-01-01 appointing Brad J. Cavaliero to the***

Planning Commission for the term of January 1, 2014 through December 31, 2017. Latuska seconded. Motion carried.

2. Zoning Hearing Board Resolution No. 2014-01-02: ***Erie motioned approving Resolution No. 2014-01-02 appointing Allan E. Whitmire to the Zoning Hearing Board for the term of January 1, 2014 through December 31, 2016. Frenchak seconded. Motion carried.***
3. TCC Delegate Resolution No. 2014-01-03: ***Erie motioned approving Resolution No. 2014-01-03 appointing Gary Rauschenberger and Edward Latuska as Butler County Tax Collection Committee delegates. Frenchak seconded. Latuska abstained. Motion carried 3 to 0.***
4. Emergency Management Coordinator: ***Latuska motioned appointing Mark Lauer as Emergency Management Coordinator. Frenchak seconded. Erie, Smallwood and Wulff opposed. Motion failed 2 to 3.***

Erie motioned appointing Randy Brown as Emergency Management Coordinator. Smallwood seconded. Motion carried.

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

- A. Regular Business Meetings: ***Frenchak motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Municipal Building, 419 Sunset Drive, Butler PA 16001. Erie seconded. Motion carried.*** The Regular Business Meeting dates are:

February 12	March 12	April 9
May 14	June 11	July 9
August 13	September 10	October 8
November 12	December 10	

- B. Agenda Setting Meetings: ***Frenchak motioned scheduling the Agenda Setting Meetings for the Monday before the second (2nd) Wednesday of each month to be held at the Municipal Building, 419 Sunset Drive, Butler, PA 16001. Erie seconded. Motion carried.*** The Agenda Setting Meetings are:

February 10	March 10	April 7
May 12	June 9	July 7
August 11	September 8	October 6
November 10	December 8	

- C. Reorganization/Regular Agenda Meeting: ***Frenchak motioned setting the 2015 Reorganizational Agenda Setting Meeting for Monday, December 29, 2014. Erie seconded. Motion carried.***

D Reorganization/Regular Meeting: *Frenchak motioned setting the 2015 Reorganization/Regular Meeting for Monday, January 5, 2015 to be held at the Municipal Building, 419 Sunset Drive, Butler PA 16001. Erie seconded. Motion carried.*

CERTIFY DELEGATE OF STATE ASSOCIATION’S CONVENTION: There was no interest in attending the State Association’s Convention.

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2014 at \$.56 per mile.

APPOINTMENT OF DEPOSITORIES: *Frenchak motioned appointing NexTier Bank as the Township Depository. Latuska seconded. Motion carried.*

APPOINTMENT OF AUTHORIZED SIGNERS: *Frenchak motioned appointing authorized signers as Andrew Erie, Kenneth Frenchak, Edward Latuska, Alan Smallwood, Philip Wulff, and Anthony Amendolea to sign checks which require two supervisors’ signatures and Township Secretary/Treasurer’s signature. Erie seconded. Motion carried.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Latuska motioned appointing Richard Round to deposit receipts. Erie seconded. Motion carried.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Erie motioned authorizing non-union employees to observe the same holiday schedule as union employees. Frenchak seconded. Motion carried.*

FEE RESOLUTION NO. 2014-01-04: *Erie motioned adopting the 2014 Fee Schedule Resolution No. 2014-01-04. Latuska seconded. Motion carried.*

REGULAR MEETING AGENDA

PUBLIC TO BE HEARD: None

MINUTES:

1. Agenda Setting Meeting – December 9, 2013: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on December 9, 2013. Frenchak seconded. Smallwood abstained. Motion carried 4 to 0.*
2. Regular Meeting – December 11, 2013: *Latuska motioned approving the minutes of the Regular Meeting held on December 11, 2013. Erie seconded. Smallwood abstained. Motion carried 4 to 0.*

TREASURER'S REPORT:

1. December 2013: *Frenchak motioned approving the December 2013 Treasurer's Report. Latuska seconded. Motion carried.*
2. Warrant List 13-12-24: *Latuska motioned approving Warrant List 13-12-24. Erie seconded. Motion carried.*
3. Warrant List 14-01-01: *Latuska motioned approving Warrant List 14-01-01. Erie seconded. Motion carried unanimously.*

SOLICITOR'S REPORT: *(Due to a scheduling conflict, Gallagher will report on the following items at the Wednesday, February 12, 2014 meeting)*

1. Henricks Road Resolution
2. State Supreme Court Ruling – Act 13

Gallagher departed at 7:15 p.m.

ZONING REPORT: December 2013: Construction costs were zero fees collected were \$50.00.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Butler County Humane Society Agreement: *Erie motioned accepting the agreement with Butler County Humane Society to shelter stray dogs. Latuska seconded. Motion carried.*
2. Butler County Council of Governments Membership: The Board does not desire to join the Butler County Council of Governments.
3. Annual Small Flow Treatment Facility Inspections: Doug Duncan, Sewage Enforcement Officer, requests authorization to perform annual inspections of small flow treatment facilities with all costs passed onto the property owner. Currently, there are eight (8) systems. Only one (1) property owner has contacted Duncan for the inspection. *Latuska motioned authorizing Sewage Enforcement Officer to perform any and all future inspections of the small flow treatment facilities. Frenchak seconded. Motion carried.*
4. Release 2013 Fire Tax: *Erie motioned authorizing the release of \$90,000 from the 2013 Fire Tax to Unionville Volunteer Fire Company. Latuska seconded. Motion carried.*

PUBLIC WORKS DIRECTOR: None

ENGINEER’S REPORT:

- 1. Township Property (419 Sunset Drive): Appraisal has not been done.
- 2. Brewster Road Stormwater: Olsen reported that the Brewster Road stormwater project is pending.
- 3. Edge Marc Gas Line: Olsen suggest meeting with Erie to discuss the proposed Edge Marc gas line.
- 4. Henricks Road Right of Way: Olsen suggests reviewing previous approved subdivisions for dedicated rights of way to ensure resolutions are prepared.

MISCELLANEOUS:

- 1. Flatt’s Service: Latuska thanked Flatt for his service of twelve (12) years on the previous Board. Flatt is willing to be consulted on Township issues.
- 2. Home Occupation Permit: Marilyn Hartman, 104 Pine Drive, has operated a home occupation since 1970. The office has no record of a permit being issued. ***Frenchak motioned to charge Marilyn Hartman \$50.00 for the initial permit and \$25.00 or rate set by resolution per subsequent years. Erie seconded. Motion carried.***
- 3. Tank/Pump: Smallwood asked why the tank/pump purchased from Chicora Volunteer Fire Department was not scraped. Lauer stated it is still at Errerra’s. ***Erie motioned donating the pump to Oneida Valley Volunteer Fire Department and the valves to any interested fire departments. Frenchak seconded. Motion carried.***
- 4. Snow Removal: The road crew received a thank you for snow removal on Heinz Road from Ms. Janet Sperring.

ADJOURNMENT:

Erie made a motion to adjourn at 7:37 p.m. Latuska seconded. Motion carried.

Anthony A. Amendolea
Township Secretary/Treasurer

Andrew Erie
Chairman

Alan H. Smallwood
Vice Chairman

Kenneth J. Frenchak Jr
Supervisor

Edward G. Latuska
Supervisor

Phillip B. Wulff
Supervisor