

Board of Supervisors:
 Ronald Flatt, Chairman
 Andrew Erie, Vice Chairman
 Kenneth Frenchak Jr, Supervisor
 Edward Latuska, Supervisor
 Philip Wulff, Supervisor



Michael Gallagher, Solicitor
 Olsen & Associates, Engineer
 Anthony Amendolea, Secretary/Treasurer
 Mark Lauer, Public Works Director
 Richard Round, BCO/Zoning Official

CENTER TOWNSHIP BOARD OF SUPERVISORS
 Reorganization/Regular Meeting Minutes
 January 3, 2012
 6:30 p.m.

CALL TO ORDER:

Supervisor Andrew Erie called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Center Township Municipal Building, 419 Sunset Drive, Butler PA 16001.

ROLL CALL:

In addition to Supervisor Erie, present were Supervisors Ronald Flatt, Kenneth Frenchak, Edward Latuska, and Philip Wulff; Township Solicitor Michael Gallagher; Township Engineer Ron Olsen; Public Works Director Mark Lauer; and Township Secretary/Treasurer Anthony Amendolea.

REORGANIZATION

APPOINTMENTS:

A. Board of Supervisors

1. Appointment Recording Secretary Protem: ***Erie motioned appointing Anthony Amendolea as Recording Secretary Protem. Flatt seconded. Motion carried unanimously.***
2. Appoint Chairman Protem: ***Flatt motioned appointing Andrew Erie as Chairman Protem. Frenchak seconded. Erie abstained. Motion carried.***
3. Chairman: ***Erie motioned appointing Ronald Flatt as Chairman. Latuska seconded. Flatt abstained. Motion carried.***
4. Vice Chairman: ***Flatt motioned appointing Andrew Erie as Vice Chairman. Frenchak seconded. Erie abstained. Motion carried.***
5. Wages & Benefits of Supervisors: ***Latuska motioned setting the Supervisors salary at \$2,500 in accordance with the Second Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:***

SUPERVISOR	COVERAGE
Andrew Erie	Employee and Spouse
Edward G Latuska	Employee
Philip Wulff	Family

Frenchak seconded.

<i>Flatt</i>	<i>Nay</i>
<i>Erie</i>	<i>Yea</i>
<i>Frenchak</i>	<i>Nay</i>
<i>Latuska</i>	<i>Yea</i>
<i>Wulff</i>	<i>Yea</i>

Motion carried 3 to 2.

Gallagher stated "Since health benefits are authorized by the Second Class Township Code, supervisors are allowed to vote on their own wages and benefits."

Latuska realizes the high cost of insurance and presented a check in the amount of \$2,500 (annual salary) payable to Center Township to offset the cost of health benefits.

6. Vacancy Board Chairperson: ***Flatt motioned appointing Brian Hortert as Vacancy Board Chairperson. Erie seconded. Motion carried unanimously.***

B. Administration

1. Township Secretary/Treasurer & Wage: ***Frenchak motioned appointing Anthony Amendolea as Township Secretary/Treasurer with wages of \$2.29 per hour (\$4,763.20 annually) for Township Treasurer and \$1.55 per hour (\$967.20 annually) for Township Secretary duties. Latuska seconded. Motion carried unanimously.***
2. Treasurer's Bond: ***Flatt motioned setting the Treasurer's Bond at \$800,000 and pay the fee of \$1,089.00 to H A Thomson. Erie seconded. Motioned carried unanimously.***
3. Recording Secretary: ***Frenchak motioned appointing Anthony Amendolea as Recording Secretary. Erie seconded. Motion carried unanimously.***
4. Public Records Officer: ***Frenchak motioned appointing Anthony Amendolea as Public Records Officer. Erie seconded. Motion carried unanimously.***
5. Public Works Director & Wage: ***Flatt motioned appointing Mark Lauer as Public Works Director with wage of \$23.64 per hour (\$49,171.20 annually). Frenchak seconded. Motion carried unanimously.***
6. Building Code Official/Zoning Officer and Wage: ***Flatt motioned appointing Richard Round as Building Code Official/Zoning Officer with wage of \$20.14 per hour (\$41,891.20 annually). Latuska seconded. Motion carried unanimously.***
7. Assistant Zoning Officer: ***Flatt motioned appointing Mark Lauer as Assistant Zoning Officer. Frenchak seconded. Motion carried unanimously.***

8. Dog Control Officer & Wage: **Frenchak** motioned appointing **James Wagner as Dog Officer with wages remaining at \$12.00 per hour, \$5.00 per dog, and mileage. Erie** seconded. Motion carried unanimously.
 9. Sewage Enforcement Officer & Fees: **Erie** motioned appointing **Douglas Duncan as Sewage Enforcement Officer with fees set by the 2012 Fee Schedule, Resolution No. 2012-01-06. Latuska** seconded. Motion carried unanimously.
 10. Alternate Sewage Enforcement Officer: **Latuska** motioned appointing **David Ice as Alternate Sewage Enforcement Officer. Erie** seconded. Motion carried unanimously.
 11. Fleet Inspection Mechanic: **Erie** motioned appointing **Bill Errera as Fleet Inspection Mechanic. Frenchak** seconded. Motion carried unanimously.
 12. Summer Student Employee & Wage: **Frenchak** motioned reviewing the need for Summer Student Employees at a later date. **Erie** seconded. Motion carried unanimously.
- C. Professional
1. Township Solicitor & Fee: **Flatt** motioned appointing **Michael Gallagher as Township Solicitor with no fee increase. Erie** seconded. Motion carried unanimously.
 2. Township Engineer & Fee: **Frenchak** motioned appointing **Ron Olsen, doing business as Olsen and Associates, LLC, as Township Engineer with a fee as set in the 2012 Fee Schedule, Resolution No. 2012-01-06. Erie** seconded. Motion carried unanimously.
- D. Recommending Boards, Committees, & Persons
1. Planning Commission Resolution No. 2012-01-01: **Erie** motioned approving Resolution No. 2012-01-01 appointing **Cheryl Schaefer to the Planning Commission for the term of January 1, 2012 through December 31, 2015. Flatt** seconded. **Frenchak** abstained. Motion carried.
 2. Planning Commission Resolution No. 2012-01-02: **Flatt** motioned approving Resolution No. 2012-01-02 appointing **Neil Ashbaugh to the Planning Commission for the term of January 1, 2012 through December 31, 2015. Latuska** seconded. **Frenchak** abstained. Motion carried.
 3. TCC Delegate Resolution No. 2012-01-03: **Erie** motioned approving Resolution No. 2012-01-03 appointing **Gary Rauschenberger, Ronald Flatt, and Edward Latuska as Butler County Tax Collection Committee delegates. Frenchak** seconded. **Flatt** and **Latuska** abstained. Motion carried.
 4. UCC Appeals Board Resolution No. 2012-01-04: **Flatt** motion approving Resolution No. 2012-01-04 appointing **Larry Blain to the Uniform Construction Code for the term of January 1, 2012 through December 31, 2016. Erie** seconded. Motion carried unanimously.

5. Zoning Hearing Board Resolution No. 2012-01-05: **Flatt motioned approving Resolution No. 2012-01-05 appointing Patricia Norling to the Zoning Hearing Board for the term of January 1, 2012 through December 31, 2014. Erie seconded. Motion carried unanimously.**
6. Emergency Management Coordinator: **Flatt motioned appointing Mark Lauer as Emergency Management Coordinator. Latuska seconded. Motion carried unanimously.**

ESTABLISH MEETING DATES, TIMES, & LOCATION:

- A. Regular Business Meetings: **Flatt motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Municipal Building, 419 Sunset Drive, Butler PA 16001. Erie seconded. Motion carried unanimously.**
- B. Agenda Setting Meetings: **Flatt motioned scheduling the Agenda Setting Meetings for the Monday before the second (2nd) Wednesday of each month except Columbus Day (October 8, 2012) and Veterans Day (November 12, 2012), which will be the Tuesday before the second (2nd) Wednesday, at 6:30 p.m. to be held at the Municipal Building, 419 Sunset Drive, Butler, PA 16001. Erie seconded. Motion carried unanimously.**
- C. Reorganization/Regular Agenda Setting Meeting: **Flatt motioned setting the January Reorganization/Regular Agenda Setting Meeting for January 3, 2013 and the Reorganization/Regular Meeting for January 7, 2013 to be held at the Municipal Building, 419 Sunset Drive, Butler PA 16001. Erie seconded. Motion carried unanimously.**

CERTIFY DELEGATE TO STATE ASSOCIATION'S CONVENTION: There was no interest in attending the Pennsylvania State Association of Township Supervisors annual convention held in Hershey, PA.

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2012 at \$.555 per mile. **Flatt motioned setting the mileage rate at \$.555 per mile as established by the IRS. Erie seconded. Motion carried unanimously.**

APPOINTMENT OF DEPOSITORIES: **Erie motioned appointing NextTier Bank as the Township Depository. Latuska seconded. Motion carried unanimously.**

APPOINTMENT OF AUTHORIZED SIGNERS: **Flatt motioned appointing authorized signers as Ronald Flatt, Andrew Erie, Kenneth Frenchak, Edward Latuska, Philip Wulff, and Anthony Amendolea to sign checks which require two supervisors' signatures and Township Secretary/Treasurer's signature. Erie seconded. Motion carried unanimously.**

APPOINTMENT OF PERSON TO MAKE DEPOSITS: **Erie motioned appointing Richard Round to deposit receipts. Frenchak seconded. Motion carried unanimously.**

HOLIDAYS FOR NON-UNION EMPLOYEES: **Flatt motioned authorizing non-union employees to observe the same holiday schedule as union employees. Latuska seconded. Motion carried unanimously.**

FEE RESOLUTION No. 2021-01-06: **Flatt motioned adopting, correcting item 42 should read Oil and Gas Extraction and fee of \$1,000, the 2012 Fee Schedule,**

Resolution 2012-01-06. Latuska seconded. Motion carried unanimously.

REGULAR

PUBLIC TO BE HEARD (3 MINUTE LIMIT):

1. Ms. Beverly Schenck, 105 Iroquois Drive: In reviewing the 2012 Budget, she questioned the \$90,000 budgeted for equipment in the Liquid Fuels Fund. This exceeds the twenty percent (20%) authorized by the Commonwealth. Ms. Schenck asked "Who authorized the use of Township vehicles for personal use?" In addition, she asked Flatt why he did not disclose the fact that he had a Power of Attorney for his mother and his Ethics Commission finding prior to voting for the Mineral Extraction Overlay Ordinance.

MINUTES:

1. Public Hearing - Mineral Extraction Overlay Amendment - December 8, 2011: **Latuska motioned approving the minutes of the Public Hearing - Mineral Extraction Overlay Amendment held on December 8, 2011. Erie seconded. Wulff abstained. Motion carried.**
2. Public Hearing - McAndrew's Rezoning - December 12, 2011: **Latuska motioned approving the minutes of the Public Hearing - McAndrew's Rezoning held on December 12, 2011. Erie seconded. Wulff abstained. Motion carried.**
3. Agenda Setting Minutes - December 12, 2011: **Latuska motioned approving the minutes of the Agenda Setting Meeting held on December 12, 2011. Frenchak seconded. Wulff abstained. Motion carried.**
4. Regular Minutes - December 14, 2011: **Latuska motioned approving the minutes of the Regular Meeting held on December 14, 2011. Erie seconded. Wulff abstained. Motion carried.**
5. Reorganization/Regular Agenda Setting Meeting - December 28, 2011: **Latuska motioned approving the minutes of the Reorganization/Regular Agenda Setting Meeting held on December 28, 2011. Frenchak seconded. Wulff abstained. Motion carried.**

TREASURER'S REPORT

1. December 2011: **Frenchak motioned approving the December 2011 Treasurer's Report. Erie seconded. Wulff abstained. Motion carried.**
2. Warrant List 11-12-35: **Latuska motioned approving Warrant List 11-12-35. Erie seconded. Wulff abstained. Motion carried.**
3. Warrant List 12-01-01: **Latuska motioned approving Warrant List 12-01-01. Erie seconded. Wulff abstained. Motion carried.**

ZONING REPORT: December 2011: Construction costs were \$56,000 fees collected were \$654.34.

SUBDIVISION & LAND DEVELOPMENTS:

1. Covington Stormwater Land Development No. 11-12-10 - 105-107 Covington

Drive - Preliminary/Final: Mr. Shawn Bobbert, 105 Covington Drive, and Mr. David George, 107 Covington Drive, presented a plan to replace current storm water retention pond with a series of inlets and pipes. **Frenchak motioned to grant, based on the Planning Commission recommendation, preliminary and final approval for the Covington Stormwater Land Development No. 11-12-10. Erie seconded. Motion carried unanimously.**

OLD BUSINESS: None

NEW BUSINESS:

1. Butler County Humane Society Agreement: **Flatt motioned to sign the agreement with the Butler County Humane Society authorizing James Wagner, Dog Officer, to drop off dogs. Erie seconded. Motion carried unanimously.**
2. Release 2011 Fire Tax: **Erie motioned authorizing the release of \$90,000 from the Fire Protection Fund to Unionville Volunteer Fire Company. Frenchak seconded. Motion carried unanimously.**
3. Generator Maintenance Service Agreement: Cummins Bridgeway submitted a semi-annual equipment service agreement for the generator located at the Maintenance Facility, 150 Henricks Road. The Road Department employees will be responsible for maintaining the generator.
4. Appoint Seasonal "On Call": **Flatt motioned appointing Jared Smith as seasonal "on call" at \$13.50 per hour and clarify that Kenneth Blatt Jr and Thomas Hepfl were hired as seasonal "on call". Frenchak seconded. Motion carried unanimously.**

PUBLIC WORKS DIRECTOR:

1. Truck Alternator: During the winter storm, January 2, 2012, an alternator had to be replaced on one of the trucks.
2. Township Vehicle Use: Lauer stated he was hire in 1998. Schenck, Latuska, and Plaisted issued a vehicle for his use. The vehicle is not used for personal use. The owner of the Spillway Bar granted permission to the Township to stockpile stone at that location.
3. Hatch Act Violation: Lauer received a letter from the Office of Special Counseling in regard to a possible violation to the Hatch Act. The Office of Special Counseling stated it would take no further action. He stated the Board has the responsibility to protect employees from harassment.

ENGINEER'S REPORT: None

SOLICITOR'S REPORT:

1. Transfer Property to Center Township Athletic Association: Township Solicitor prepared a deed to transfer property (ball fields) to Center Township Athletic Association. If property is no longer used by the Center Township Athletic Association, the property will revert to Center Township. In addition, the Township will retain the mineral rights, if any. Gallagher will prepare a lease termination for the annual lease payment. **Frenchak motioned authorizing Flatt to sign all**

necessary papers to transfer the property (ball fields) to Center Township Athletic Association. Erie seconded. Motion carried unanimously.

MISCELLANEOUS :

1. Frenchak stated the Planning Commission will draft a welcome letter for new businesses. Dollar General is still waiting for the transfer of property before issuance of building permit. He feels the Board should not be distracted by the community response and move forward.
2. Flatt stated there is no further information on the site selection for the Veterans' Administration Hospital expansion.
3. Erie stated the Township applied for health insurance through Pennsylvania State Association of Township Supervisors. The Township could realize a savings of \$120,000. He thanked Latuska for questioning the rising costs healthcare.

ADJOURNMENT :

The meeting adjourned to executive session to discuss engineering proposals at 7:20 p.m. The meeting reconvened at 8:05 p.m. with no action being taken.

Flatt made a motion to adjourn at 8:07 p.m. Seconded by Frenchak. Motion carried unanimously.

Anthony A. Amendolea Township Secretary/Treasurer	Ronald E. Flatt Chairman
Andrew Erie Vice Chairman	Kenneth J. Frenchak, Jr Supervisor
Edward G. Latuska Supervisor	Philip B. Wulff Supervisor