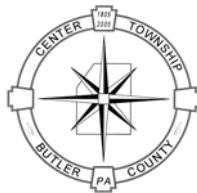


Board of Supervisors:  
 Thomas Schiebel, Chairman  
 Andrew Erie, Vice Chairman  
 Ronald Flatt, Supervisor  
 Kenneth Frenchak Jr, Supervisor  
 Edward Latuska, Supervisor



Michael Gallagher, Solicitor  
 Olsen & Associates, Engineer  
 Anthony Amendolea, Secretary/Treasurer  
 Mark Lauer, Public Works Director  
 Richard Round, BCO/Zoning Official

## BOARD OF SUPERVISORS

Regular Meeting Minutes

March 9, 2011

6:30 p.m.

**CALL TO ORDER:** Chairman Thomas Schiebel called the Regular Meeting, of the Center Township Board of Supervisors, to order at 6:33 p.m. The meeting was held at the Center Township Municipal Building, 419 Sunset Drive, Butler, PA 16001.

**ROLL CALL:** In addition to Chairman Schiebel, present were Supervisors Andrew Erie; Ronald Flatt; Kenneth Frenchak; and Edward Latuska; Township Solicitor Michael Gallagher; Township Engineer Ron Olsen; Public Works Director Mark Lauer; and Township Secretary/Treasurer Anthony Amendolea.

### **PUBLIC TO BE HEARD (3 MINUTE LIMIT):**

1. Ms. Marsha Dasch, 311 E. Brewster Rd: Ms. Dasch wanted to recognize the great job the road crew does. She was concerned the Bungar property cost the taxpayers because of the excessive water runoff. When the Miles gave permission for the Township to cross their property, the water was dumped on to the Dasch's property creating a swamp. If the Bungar property is subdivided again, the possibility of meeting major subdivision requirements exists.
2. Mr. Bill McCarrier, 175 Evans Rd: Mr. McCarrier introduced himself as a candidate for Butler County Commissioner.
3. Ms. Deb Young, 155 Woodcrest Rd: Ms. Young introduced herself as a candidate for Magisterial District Judge.

### **MINUTES:**

1. Agenda Setting Minutes – February 7, 2011: *Latuska motioned approving the minutes of the Agenda Setting Meeting held on February 7, 2011. Erie seconded. Motion carried unanimously.*
2. Regular Minutes – February 9, 2011: *Frenchak motioned approving the minutes of the Regular Meeting held on February 9, 2011. Erie seconded. Motion carried unanimously.*

3. Special Meeting – Collective Bargaining Agreement – February 22, 2011: *Flatt motioned approving the minutes of the Special Meeting – Collective Bargaining Agreement held on February 22, 2011 correcting the Bookkeeper’s wage due to a calculation error, as follows:*

	01/01/2011	01/01/2012	01/01/2013
<i>B Bookkeeper</i>	\$14.71	\$14.86	\$15.01

*Latuska seconded. Erie and Frenchak abstained. Motion carried.*

#### **TREASURER’S REPORT:**

1. January 2011: *Schiebel motioned approving the January 2011 Treasurer’s Report. Flatt seconded. Motion carried unanimously.*
2. February 2011: *Flatt motioned approving the February 2011 Treasurer’s Report. Erie seconded. Motion carried unanimously.*
3. Warrant List 11-02-08: *Schiebel motioned approving Warrant 11-02-08. Frenchak seconded. Motion carried unanimously.*
4. Warrant List 11-02-09: *Schiebel motioned approving Warrant List 11-02-09. Flatt seconded. Motion carried unanimously.*
5. Warrant List 11-03-10: *Schiebel motioned approving Warrant List 11-03-10. Latuska seconded. Motion carried unanimously.*
6. Warrant List 11-03-11: *Schiebel motioned approving Warrant List 11-03-11. Erie seconded. Motion carried unanimously.*

**ZONING REPORT:** February 2011: Construction costs were \$121,500 fees collected were \$530.24.

**SUBDIVISION & LAND DEVELOPMENTS:** None

#### **OLD BUSINESS:**

1. Fire Insurance Escrow Ordinance No. 2011-03-01: An ordinance amending Chapter 6, Fire Prevention and Protection, of the Center Township Codification of Ordinances, by adding a new Article II, Fire Insurance Escrow, pursuant to Act 98 of 1992 providing that in certain fire losses the insurance company, association or exchange shall transfer insurance proceeds to a designated officer of the municipality as a portion of the insurance proceeds to be held as security against the total cost of removing, repairing, or securing the damaged building, providing for fees; penalties; and violations; and setting

forth procedures and requirements pertaining to such insurance proceeds and to the implementation of Act 98 of 1992 in the township. ***Erie motioned adopting Fire Insurance Escrow Ordinance No. 2011-03-01 and submit a signed certified copy of the ordinance to the Pennsylvania Department of Community and Economic Development. Frenchak seconded. Motion carried unanimously.***

2. Tobacco Free Resolution No. 2011-03-07: A resolution designating all Center Township owned buildings as tobacco free. ***Latuska motioned adopting Tobacco Free Resolution No. 2011-03-07. Erie seconded. Motion carried unanimously.***

#### **NEW BUSINESS:**

1. Fire Insurance Escrow Designated Officer Resolution No. 2011-03-08: A resolution appointing the Township Secretary/Treasurer as the designated officer to carry out all responsibilities and duties required by Chapter VI, Fire Prevention and Protection, Article II, Fire Insurance Escrow. ***Flatt motioned adopting Fire Insurance Escrow Designated Officer Resolution No. 2011-03-08. Latuska seconded. Motion carried unanimously.***
2. Secretary/Treasurer Wage: ***Schiebel motioned to increase the Secretary/Treasurer Wage by 2% from \$1.50 to \$1.53 per hour for Secretary and from \$2.22 to \$2.26 per hour for Treasurer retroactive to January 1, 2011. Latuska seconded. Motion carried unanimously.***
3. Public Works Director Wage: ***Schiebel motioned to increase the Public Works Director wage by 2% from \$22.94 (\$47,715.20) to \$23.40 (\$48,672.00) retroactive to January 1, 2011. Latuska seconded. Motion carried unanimously.***
4. Building Code Official/Zoning Officer: ***Schiebel motioned to increase the Building Code Official/Zoning Officer wage by 2% from \$19.55 (\$40,664.00) to 19.94 (\$41,475.20) retroactive to January 1, 2011. Schiebel seconded. Motion carried unanimously.***
5. Proposed Comprehensive Plan: The Planning Commission received the proposed Comprehensive Plan from the Comprehensive Plan Steering Committee at the meeting held on February 23, 2011. The Planning Commission moved to forward the proposed Comprehensive Plan to the Board of Supervisors. Mr. Jeff Pierce, Olsen & Associates, recommended creating a review committee consisting of two (2) Supervisors, two (2) Planning Commission members, and two (2) individuals from the Comprehensive Plan steering committee. ***Schiebel motioned appointing Flatt, as Chairman, and Latuska to serve on the Comprehensive Plan Review Committee. Frenchak seconded. Flatt and Latuska abstained. Motion carried.***
6. Authorize Ad for Planning Commission: The Planning Commission would like to hold their scheduled meeting, April 27, 2011, at the new Maintenance Facility. This item was tabled.
7. Residential Energy Academy: Building Code Official/Zoning Officer Round requests to attend the Residential Energy Academy course on April 5 and April 6, 2011 to be held in

Enola, PA for a fee of \$195.00. ***Frenchak motioned authorizing Building Code Official/Zoning Officer Round to attend the Residential Energy Academy course on April 5 and April 6, 2011 in Enola, PA at a fee of \$195.00. Flatt seconded. Motion carried unanimously.***

8. Increasing the Credibility of the Code Official: Building Code Official/Zoning Officer Round requests to attend the Increasing the Credibility of the Code Official course to be held on April 26, 2011 in Greensburg, PA for a fee of \$125.00. ***Frenchak motioned authorizing Building Code Official/Zoning Officer Round to attend the Increasing the Credibility of the Code Official course on April 26, 2011 in Greensburg, PA at a fee of \$125. Flatt seconded. Motion carried unanimously.***

#### **PUBLIC WORKS DIRECTOR:**

1. PA Clean Up Day: The Township will hold a clean up day on April 16, 2011 from 8:00 a.m. to 12:00 p.m. A rain date, if required, will be held May 7, 2011. Individuals may take their items to 1161 Sunset Drive or 150 Henricks Road. No tires or hazardous waste will be collected. ***Flatt motioned authorized advertising the Pa Clean Up day to be held on April 16, 2011 from 8:00 a.m. to 12:00 p.m. In addition, authorize five (5) hours of overtime for four (4) employees, two (2) at each site. Erie seconded. Motion carried unanimously.***
2. Release McIntire Road Bond – Unionville Rd: A request was received from McIntire Oil, Gas, and Coal to release their road bond of \$3,375 for Unionville Road (T-805). ***Flatt motioned authorizing the release, based on Public Works Director Lauer's recommendation, of McIntire Road Bond in the amount of \$3,375 for Unionville Road (T-805). Erie seconded. Motion carried unanimously.***
3. 2011 International Truck: Public Works Director Lauer informed the Board that the truck was transferred from Walsh Equipment to Hunter's Truck Sales. Since the truck has not been received yet, the Board desires to use Liquid Fuel funds for the entire purchase. ***Schiebel motioned authorizing the entire payment for the 2011 International Truck be made from the Liquid Fuels monies. Erie seconded. Motion carried unanimously.***

#### **ENGINEER'S REPORT:**

1. SR 8/Benbrook Road Signal: A ribbon cutting ceremony is scheduled for March 15 or March 16, 2011 at the intersection. Township Engineer Olsen will notify the Board when finalized.
2. CSR Developers/Act167: Township Engineer Olsen stated that the riparian barrier requirements in the Butler County Stormwater Management Ordinance are optional.
3. 2010 Census: Township Engineer Olsen stated the 2010 Census data was released. Since the Butler Area Sewer Authority's moratorium and the economic conditions, Center Township did not have any growth.

**SOLICITOR’S REPORT:**

- 1. Center Township vs. McCall: Township Solicitor Gallagher attended hearing held on March 2, 2011. Judge Yeager continued the hearing to May 2, 2011 at 10:00 a.m.

**MISCELLANEOUS:**

- 1. Mrs. Patricia Norling, Zoning Hearing Board Secretary, contacted Township Secretary/Treasurer Amendolea about advertising for a Zoning Hearing Board Solicitor. *Schiebel motioned authorizing the advertisement for a Zoning Hearing Board Solicitor. Flatt seconded. Motion carried unanimously.*
- 2. Frenchak wanted to recognize the plaque received from Oneida Valley Road Volunteer Fire Department for their gratitude of monies donated by the Board.
- 3. Flatt recognized Township Secretary/Treasurer Amendolea, Public Works Director Lauer, and Building Code Official/Zoning Officer Round for their dedication to the Township.

**ADJOURNMENT:**

*Schiebel motioned adjourning the Regular Meeting at 7:43 p.m. Flatt seconded. Motion carried unanimously.*

Anthony A. Amendolea Township Secretary/Treasurer	Thomas G. Schiebel Chairman
Andrew Erie Vice Chairman	Ronald E. Flatt Supervisor
Kenneth J. Frenchak Jr Supervisor	Edward G. Latuska Supervisor