

Board of Supervisors:
 Thomas Schiebel, Chairman
 Andrew Erie, Vice Chairman
 Ronald Flatt, Supervisor
 Kenneth Frenchak Jr, Supervisor
 Edward Latuska, Supervisor



Michael Gallagher, Solicitor
 Olsen & Associates, Engineer
 Anthony Amendolea, Secretary/Treasurer
 Mark Lauer, Public Works Director
 Richard Round, BCO/Zoning Official

BOARD OF SUPERVISORS
 Reorganization/Regular Meeting Minutes
 January 3, 2011
 6:30 p.m.

CALL TO ORDER: Supervisor Kenneth Frenchak called the Reorganization/Regular Meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Center Township Municipal Building, 419 Sunset Drive, Butler PA 16001.

ROLL CALL: In addition to Supervisor Frenchak, present were Supervisors Thomas Schiebel; Andrew Erie; Ronald Flatt; and Edward Latuska; Township Solicitor Michael Gallagher; Township Engineer Ron Olsen; Public Works Director Mark Lauer; and Township Secretary/Treasurer Anthony Amendolea were present.

REORGANIZATION

APPOINTMENTS:

A. Board of Supervisors

1. Appointment Recording Secretary Protem: *Schiebel motioned appointing Anthony Amendolea as Secretary Protem. Erie seconded. Motion carried unanimously.*
2. Appoint Chairperson Protem: *Flatt motioned appointing Frenchak as Chairperson Protem. Schiebel seconded. Frenchak abstained. Motion carried.*
3. Chairperson: *Latuska motioned appointing Schiebel as Chairperson. Flatt seconded. Schiebel abstained. Motion carried.*
4. Vice Chairperson: *Flatt motioned appointing Erie as Vice Chairman. Schiebel seconded. Erie abstained. Motion carried.*
5. Wages & Benefits of Supervisors: *Flatt motioned setting the Supervisors salary at \$2,500 in accordance with the Second Class Township Code, Article VI, Section 606a and authorizing the health benefits for the following Board members:*

SUPERVISOR	COVERAGE
Andrew Erie	Employee and Spouse
Ronald E Flatt	Employee and Spouse
Edward G Latuska	Employee

Erie seconded. Schiebel and Frenchak oppose the health benefits for the Board members. Motion carried 3 to 2.

6. Vacancy Board Chairperson: ***Flatt motioned appointing Brian Hortert as Vacancy Board Chairperson. Erie seconded. Motion carried unanimously.***

B. Administration

1. Township Secretary/Treasurer & Wage: ***Schiebel motioned appointing Anthony Amendolea as Township Secretary/Treasurer with wages remaining at the 2010 rate of \$2.22 per hour for Township Treasurer and \$1.50 per hour for Township Secretary until approval of Collective Bargaining Agreement. Flatt seconded. Motion carried unanimously.***
2. Treasurer's Bond: ***Schiebel motioned setting the Treasurer's Bond at \$800,000 and pay the fee of \$1,058.00 to H A Thomson. Frenchak seconded. Motioned carried unanimously.***
3. Recording Secretary: ***Schiebel motioned appointing Anthony Amendolea as Recording Secretary. Erie seconded. Motion carried unanimously.***
4. Public Records Officer: ***Schiebel motioned appointing Anthony Amendolea as Public Records Officer. Frenchak seconded. Motion carried unanimously.***
5. Public Works Director & Wage: ***Schiebel motioned appointing Mark Lauer as Public Works Director with wages remaining at the 2010 rate of \$22.94 until approval of Collective Bargaining Agreement. Frenchak seconded. Motion carried unanimously.***
6. Building Code Official/Zoning Officer & Wage: ***Schiebel motioned appointing Richard Round as Building Code Official/Zoning Officer with wages remaining at the 2010 rate of \$19.55 until approval of Collective Bargaining Agreement. Schiebel seconded. Motion carried unanimously.***
7. Assistant Zoning Officer: ***Schiebel motioned appointing Mark Lauer as Assistant Zoning Officer. Flatt seconded. Motion carried unanimously.***
8. Dog Control Officer & Wage: ***Flatt motioned authorizing Frenchak to review applications and conduct interviews and make a recommendation to the Board at the February meeting. Schiebel seconded. Motion carried unanimously.***
9. Sewage Enforcement Officer & Fees: ***Flatt motioned appointing John Colombo as Sewage Enforcement Officer. Erie seconded. Motion carried unanimously.***
10. Alternate Sewage Enforcement Officer: ***Schiebel motioned appointing Douglas Duncan as Alternate Sewage Enforcement Officer. Erie seconded. Motion carried unanimously.***

11. Fleet Inspection Mechanic: *Schiebel motioned appointing Bill Errera as Fleet Inspection Mechanic. Erie seconded. Motion carried unanimously.*
 12. Summer Student Employee & Wage: *Frenchak motioned reviewing the need for Summer Student Employees and set the wage at \$8.25 per hour. Erie seconded. Motion carried unanimously.*
- C. Professional
1. Township Solicitor & Fee: *Schiebel motioned appointing Michael Gallagher as Township Solicitor with no fee increase. Erie seconded. Motion carried unanimously.*
 2. Township Engineer & Fee: *Schiebel motioned appointing Ron Olsen, doing business as Olsen and Associates, LLC, as Township Engineer with a fee increase as set in the Fee Schedule Resolution No. 2011-01-04. Flatt seconded. Motion carried unanimously.*
- D. Recommending Boards, Committees, & Persons
1. Planning Commission Resolution No. 2011-01-01: *Flatt motioned approving Resolution No. 2011-01-01 appointing Robert Sloan to the Planning Commission for the term of January 1, 2011 through December 31, 2014. Erie seconded. Motion carried unanimously.*
 2. TCC Delegate Resolution No. 2011-01-02: *Schiebel motioned approving Resolution No. 2011-01-02 appointing Gary Rauschenberger, Thomas Schiebel, and Ronald Flatt as Butler County Tax Collection Committee delegates. Latuska seconded. Motion carried unanimously.*
 3. Zoning Hearing Board Resolution No. 2011-01-03: *Flatt motioned appointing Joseph Bandura to the Zoning Hearing Board voiding Resolution No. 2011-01-03. Frenchak seconded. Motion carried unanimously.*
 4. Emergency Management Coordinator: *Schiebel motioned appointing Mark Lauer as Emergency Management Coordinator. Flatt seconded. Motion carried unanimously.*

ESTABLISH MEETING DATES, TIMES, & LOCATION:

- A. Regular Business Meetings: *Schiebel motioned scheduling the Regular Business Meetings at 6:30 p.m. on the second (2nd) Wednesday of each month to be held at the Municipal Building, 419 Sunset Drive, Butler PA 16001. Frenchak seconded. Motion carried unanimously.*
- B. Agenda Setting Meetings: *Schiebel motioned scheduling the Agenda setting Meetings for the Monday before the second Wednesday of each month except October, which*

will be the Tuesday before the second Wednesday, at 6:30 p.m. to be held at the Municipal Building, 419 Sunset Drive, Butler, PA 16001. Frenchak seconded. Motion carried unanimously.

CERTIFY DELEGATE TO STATE ASSOCIATION'S CONVENTION: The PSATS' 89th Annual Educational Conference and Trade Show will be held April 17th through April 20th, 2011. *Schiebel motioned authorizing Frenchak to attend the PSATS' 89th Annual Education Conference and Trade Show to be held from April 17, 2011 through April 20, 2011. Flatt seconded. Motion carried unanimously.*

MILEAGE REIMBURSEMENT RATE: The Internal Revenues Service (IRS) established the mileage rate for 2011 at \$.51 per mile. *Schiebel motioned setting the mileage rate at \$.51 per mile as established by the IRS. Flatt seconded. Motion carried unanimously.*

APPOINTMENT OF DEPOSITORIES: *Flatt motioned appointing NexTier Bank as the Township Depository. Frenchak seconded. Motion carried unanimously.*

APPOINTMENT OF AUTHORIZED SIGNERS: *Schiebel motioned appointing authorized signers as Thomas Schiebel, Andrew Erie, Ronald Flatt, Kenneth Frenchak, Edward Latuska, and Anthony Amendolea to sign checks which require two supervisors' signatures and Township Secretary/Treasurer's signature. Erie seconded. Motion carried unanimously.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Schiebel motioned appointing Richard Round or Mark Lauer to make bank deposits. Erie seconded. Motion carried unanimously.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Schiebel motioned authorizing non-union employees to observe the same holiday schedule as union employees. Flatt seconded. Motion carried unanimously.*

FEE RESOLUTION #2011-01-04: *Schiebel motioned adopting Resolution 2011-01-04 containing the fee schedule for 2011. Frenchak seconded. Motion carried unanimously.*

REGULAR

PUBLIC TO BE HEARD (3 MINUTE LIMIT): None

MINUTES:

1. Agenda Setting Minutes – December 6, 2010: *Flatt motioned approving the minutes of the Agenda Setting Meeting held on December 6, 2010. Frenchak seconded. Motion carried unanimously.*
2. Regular Minutes – December 8, 2010: *Latuska motioned approving the minutes of the Regular Meeting held on December 8, 2010. Frenchak seconded. Motion carried unanimously.*

TREASURER'S REPORT

1. December 2010: *Schiebel motioned approving the December 2010 Treasurer's Report. Flatt seconded. Motion carried unanimously.*
2. Warrant List 10-12-41: *Schiebel motioned approving Warrant 10-12-41. Erie seconded. Motion carried unanimously.*
3. Warrant List 10-12-42: *Schiebel motioned approving Warrant List 10-12-42. Flatt seconded. Motion carried unanimously.*
4. Warrant List 10-12-43: *Schiebel motioned approving Warrant List 10-12-43. Erie seconded. Motion carried unanimously.*
5. Warrant List 10-12-44: *Schiebel motioned approving Warrant List 10-12-44. Frenchak seconded. Motion carried unanimously.*
6. Warrant List 11-01-01: *Schiebel motioned approving Warrant List 11-01-01. Erie seconded. Motion carried unanimously.*
7. Capital Projects CD: The Township's final Capital Projects CD matures January 19, 2011 in the amount of \$100,191.78. *Flatt motioned authorizing Township Secretary/Treasurer Amendolea to deposit \$100,191.78 into the Capital Projects checking account. Frenchak seconded. Motion carried unanimously.*

ZONING REPORT: December 2010: Construction costs were \$163,000 fees collected were \$865.29.

SUBDIVISION & LAND DEVELOPMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC WORKS DIRECTOR:

1. Sunset Drive Maintenance Facility Fuel Storage Tanks: This item was tabled November 10, 2010 and December 8, 2010 because Petroleum Technical Services has not provided the cost of removing the fuel storage tanks at Sunset Drive Maintenance Facility. Public Works Director Lauer received a reply from Petroleum Technical Services with a quote. If there are no contaminants in the ground, the tanks could be removed for under \$10,000. *Schiebel motioned authorizing Public Works Director Lauer to contract with Petroleum Technical Services to begin removal after April 1, 2011. Latuska seconded. Motion carried unanimously.*
2. 2011 International Truck: The 2011 International Truck from Hunters should be delivered by the end of month. *Schiebel motioned authorizing (1) Public Works Director to sign the necessary papers to accept the truck and (2) authorizes*

Secretary/Treasurer Amendolea to make payment of \$110,000 from the Liquid Fuels Fund and the balance from the Capital Projects Fund. Frenchak seconded. Motion carried unanimously.

3. 2010 Antiskid Bid: Dellich Trucking was refusing to deliver antiskid at the 2010 bid price. After Mr. Dellich discussed the situation with his attorney, he agreed to honor the 2010 bid price.
4. Maintenance Facility Warranty: The Township received the warranty paperwork from Varco-Pruden to be completed as part of the acceptance.
5. Ms. Ashley Darrell, 352 North Duffy Road, Mirror Request: Public Works Director Lauer received a request from Ms. Ashley Darrell, 352 North Duffy Road, to place a mirror or a "Hidden Driveway" sign be placed in the vicinity of her drive. Lauer stated the Township does not install mirrors due to liability concerns.

ENGINEER'S REPORT:

1. Maintenance Facility Dumpster Screening: Township Engineer Olsen discussed with the Planning Commission, at their November 17, 2010 meeting, a modification was needed to delete the dumpster screening (enclosure) from the new Center Township Maintenance Facility. The Planning Commission recommended approving a modification from Center Township Codified Ordinances, Chapter 14, Subdivision and Land Development, Article IX, Supplemental Design Standards, Section 14-904, Storage Areas. ***Flatt motioned granting a modification to Chapter 14, Article IX, Section 14-904 as recommended by Township Engineer Olsen. Latuska seconded. Motion carried unanimously.***
2. SR 8/Benbrook Road Signal: IA Construction is awaiting arrival of two (2) poles to complete installation of the signal. PennDot will not pay for the installation of the battery backup system. A quote from IA Construction was \$7,900. Township Engineer Olsen suggested contacting Bronder Technical Services for a possible savings. Consensus of the Board was having Township Engineer Olsen contact Bronder Technical Services and proceed with the installation of the battery backup system with payment from the Liquid Fuels Fund, if authorized.
3. JB Mechanical Inc Change Order #2: JB Mechanical Inc submitted Change Order #2 for Glycol Make-Up Package insuring Glycol solution is placed in the radiant heating system instead of water. This change order increases the contract price by \$2,500.00. The adjusted contract price is \$215,265.00. ***Flatt motioned ratifying the Chairman's signature on JB Mechanical Inc Change Order #2. Erie seconded. Motion carried unanimously.***
4. Maintenance Facility Utilities: Uhl Construction agreed to pay the utilities until the substantial completion date. Olsen prepared change orders for the prime contractors changing the substantial completion date. ***Frenchak motioned authorizing the Chairman to sign change orders for all prime contractors except Fuellgraf Electric and JB Mechanical. Flatt seconded. Motion carried unanimously.***

- 5. Maintenance Facility Insurance: The Maintenance Facility should be added to the Township insurance policy as soon as possible. *Schiebel motioned authorizing Township Secretary/Treasurer Amendolea to contact H A Thomson to add the Maintenance Facility to the insurance Erie seconded. Motion carried unanimously.*

SOLICITOR’S REPORT:

- 1. Butler County Stormwater Management Ordinances: The Department of Environment Protection approved the Butler County Stormwater Management Ordinance in November. The Township must enact an ordinance no later than June 1, 2011. Flatt states Center Township is in compliance with most of the ordinance. He and Building Code Official/Zoning Officer will review the current Township ordinances and the stormwater management ordinance. Discussions included whether this should be passed as a stand-alone ordinance or amend Chapter 14, Subdivision and Land Development, and Chapter 20, Zoning, which will require a review by the Planning Commission and a public hearing.

MISCELLANEOUS: None

ADJOURNMENT:

Frenchak made a motion to adjourn at 7:43 p.m. Seconded by Erie. Motion carried unanimously.

Anthony A. Amendolea Township Secretary/Treasurer	Thomas G. Schiebel Chairman
Andrew Erie Vice Chairman	Ronald E. Flatt Supervisor
Kenneth J. Frenchak Jr Supervisor	Edward G. Latuska Supervisor