

Board of Supervisors:
Ronald Flatt, Chairman
Andrew Erie, Vice Chairman
Ken Frenchak, Supervisor
Edward Latuska, Supervisor
Thomas Schiebel, Supervisor



Michael Gallagher, Solicitor
Olsen & Associates, Engineer
Crystal Sieffert, Secretary
Anthony Amendolea, Treasurer
Mark Lauer, Public Works Director
Richard Round, BCO/Zoning Official

Board of Supervisors
Reorganizational Meeting &
Regular Meeting
January 4, 2010
6:30 p.m.

CALL TO ORDER:

Chairman Ron Flatt called the Reorganizational meeting of the Center Township Board of Supervisors to order at 6:30 p.m. The meeting was held at the Township Building at 419 Sunset Drive, Butler, PA 16001

ROLL CALL:

Present in addition to Chairman Flatt, were members Andrew Erie, Ken Frenchak, Ed Latuska and Tom Schiebel; Township Solicitor Mike Gallagher; Township Engineer Ron Olsen; Public Works Director Mark Lauer and Township Secretary Crystal Sieffert.

PLEDGE OF ALLEGIANCE AND PRAYER:

REORGANIZATION

APPOINTMENTS:

- A. Board of Supervisors
1. Recording Secretary Protem-
Flatt made a motion to appoint Crystal Sieffert as Recording Secretary Protem; seconded by Erie. Motion carried unanimously.
 2. Chairperson Protem-
Schiebel made a motion to appoint Ron Flatt as Chairperson Protem; seconded by Erie. Motion carried unanimously.
 3. Chairperson-
Flatt made a motion to nominate Thomas Schiebel as Chairperson; seconded by Erie. Motion carried unanimously.

4. Vice Chairperson-
Schiebel made a motion to nominate Andrew Erie as Vice Chairperson; seconded by Erie Latuska. Motion carried unanimously.

5. Wages and Health Benefits of Supervisors
Erie made a motion to set the wage at \$2500.00 and authorize the Health benefit coverage for Ron Flatt and Spouse; seconded by Schiebel. Motion carried unanimously.

Flatt made a motion to set the wage at \$2500.00 and authorize the Health Benefits coverage for Andrew Erie and Spouse; seconded by Schiebel. Motion carried unanimously.

Flatt made a motion to set the wage at \$2500.00 and authorize the Health Benefit coverage for Edward Latuska; seconded by Erie. Motion carried unanimously.

6. Vacancy Board Chairperson-
Flatt made a motion to nominate Dan Plaisted for Vacancy Board Chairperson; seconded by Latuska. Motion carried unanimously.

- B. Administration
 1. Township Secretary & Wage-
Flatt made a motion to nominate Crystal Sieffert as Township Secretary at the current wage; seconded by Latuska. Motion carried unanimously.

 2. Township Treasurer & Wage-
Schiebel made a motion to nominate Anthony Amendolea as Township Treasurer with a 3% wage increase; seconded by Flatt. Motion carried unanimously.

 3. Treasurer's Bond
Flatt made a motion to accept Township Treasurer Anthony Amendolea's Treasurers Bond in the amount of \$800,000.00 and to authorize Chairman Schiebel to sign it; seconded by Erie. Motion carried unanimously.

 4. Recording Secretary-
Schiebel made a motion to nominate Crystal Sieffert as recording secretary for the Board of Supervisors, Planning Commission and any others as needed; seconded by Erie. Motion carried unanimously.

5. Public Records Officer-
Schiebel made a motion to nominate Crystal Sieffert as Public Records Officer; seconded by Flatt. Motion carried unanimously.
6. Public Works Director & Wage-
Flatt made a motion to nominate Mark Lauer as Public Works Director with a 3% wage increase; seconded by Erie. Motion carried unanimously.
7. Building Code Official/ Zoning Officer & Wage-
Latuska made a motion to nominate Richard Round as Building Code Official/Zoning Officer with a 3% wage increase; seconded by Erie. Motion carried unanimously.
8. Assistant Zoning Officer-
Schiebel made a motion to nominate Mark Lauer as Assistant Zoning Officer; seconded by Flatt. Motion carried unanimously.
9. Dog Officer & Wage-
Schiebel made a motion to nominate Robert Wagoner as the Dog Officer at a rate of \$12.00 per hour, \$5.00 per dog picked up and mileage reimbursed at the IRS rate of \$.50 per mile; seconded by Latuska. Motion carried unanimously.
10. Sewage Enforcement Officer & Fees-
Flatt made a motion to reappoint John Colombo as Sewage Enforcement Officer with no wage increase; seconded by Latuska. Motion carried unanimously.
11. Alternate Sewage Enforcement Officer-
Schiebel made a motion to nominate Doug Duncan as Alternate Sewage Enforcement Officer; seconded by Latuska. Motion carried unanimously.
12. Fleet Inspection Mechanic-
Schiebel made a motion to nominate Bill Errera the Fleet Inspection Mechanic; seconded by Flatt. Motion carried unanimously.
13. Summer Student Employee & Wage-
Schiebel made a motion that if summer student employees are needed their wage will remain the same; seconded by Flatt. Motion carried unanimously.

- C. Professional
1. Township Solicitor & Fee-
Flatt made a motion to nominate Michael Gallagher as Township Solicitor and to set his fees as \$140.00 per hour with paralegal fees set as \$60 per hour; seconded by Latuska. Motion carried unanimously.
 2. Township Engineer & Fee-
Flatt made a motion to nominate Ron Olsen as Township Engineer; seconded by Erie. Motion carried unanimously.
- D. Recommending Boards, Committees and Persons
1. Planning Commission Resolution #2010-01-01
Frenchak made a motion to adopt resolution #2010-01-01, appointing Robert Paroli to the Township Planning Commission members; seconded by Erie. Motion carried unanimously.
 2. TCC Delegate Resolution No. 2010-01-02
Flatt made a motion to adopt resolution #2010-01-02 appointing Gary Rauschenberger as the TCC Delegate; Thomas Schiebel as alternate and Ron Flatt as second alternate; seconded by Erie. Motion carried unanimously.
 3. UCC Appeals Board Resolution # 2010-01-03
Flatt made a motion to adopt resolution #2010-01-03 appointing Steven M. Paraska to the UCC Appeals board for a 5 year term; seconded Erie. Motion carried unanimously.
 4. Zoning Hearing Board Resolution # 2010-01-04
Erie made a motion to adopt Resolution #2010-01-04 appointing Lloyd Eagal to the Zoning Hearing Board for a 3 year term; seconded by Frenchak. Motion carried unanimously.
 5. Emergency Management Coordinator-
Schiebel made a motion to nominate Mark Lauer as the Emergency Management Coordinator; seconded by Flatt. Motion carried unanimously.

ESTABLISHING MEETING DATES, TIMES AND LOCATION:

Schiebel made a motion to establish the meeting dates and times as prepared by Township Secretary Crystal Sieffert and to authorize the ad in the Butler Eagle; seconded by Flatt. Motion carried unanimously.

CERTIFY DELEGATE OF STATE ASSOCIATION'S CONVENTION: No members wish to attend.

MILEAGE REIMBURSEMENT RATE:

Schiebel made a motion to accept the 2010 Internal Revenue Service rate of \$.50 per mile; seconded by Flatt. Motion carried unanimously.

APPOINTMENT OF DEPOSITORIES:

Flatt made a motion to make Nextier Bank Center Township's Depository; seconded by Erie. Motion carried unanimously.

APPOINTMENT OF AUTHORIZED SIGNERS:

Schiebel made a motion to authorize Tom Schiebel, Andrew Erie, Ron Flatt, Ed Latuska, Ken Frenchak and Anthony Amendolea as signers; seconded by Erie. Motion carried unanimously.

APPOINTMENT OF PERSON TO MAKE DEPOSITS:

Schiebel made a motion to appoint Rich Round and Mark Lauer the persons to make deposits; seconded by Flatt. Motion carried unanimously.

HOLIDAYS FOR NON-UNION EMPLOYEES:

Schiebel made a motion to make non-union holidays the same as union holidays; seconded by Flatt. Motion carried unanimously.

FEE RESOLUTION #2010-01-05:

Flatt made a motion to adopt resolution 2010-01-05 adopting the 2010 Fee Schedule; seconded by Erie. Motion carried unanimously.

Schiebel made a motion to adjourn the reorganizational meeting at 7:50pm; seconded by Erie. Motion carried unanimously.

REGULAR MEETING AGENDA

Schiebel called to order the regular meeting of the Center Township Board of Supervisors at 7:51pm.

PUBLIC TO BE HEARD:

1. Robert Young- 390 Palmer Rd. - stated he has a formal complaint about raw sewage that is above the surface and running across his driveway. He stated it is a health hazard and it has been carrying on for a long time now. Young spoke with John Colombo and DEP and the problem still persists. He said sewage from Bill Morgan's sewage system is causing the problem. He is really concerned about the health hazard it poses for everyone that comes across it. Mike Gallagher asked Mr. Young if he and his wife Christine would testify if this matter was brought to court. They stated they absolutely would. No motion was needed nor made at this time.

MINUTES:

1. Agenda Setting Meeting – December 7, 2009
Latuska made a motion to approve the December 7, 2009 Agenda Setting Minutes with one correction being on page 2, #4, button should be bulletin; seconded by Flatt. Motion carried unanimously.
2. Regular Meeting – December 9, 2009
Latuska made a motion to approve the December 9, 2009 Regular Meeting Minutes with one correction being on page 2, #3, correction #3, last word should be sense not since; seconded by Frenchak. Motion carried unanimously.
3. Agenda Setting Meeting- December 29, 2009
Flatt made a motion to approve the December 29, 2009 Agenda Setting Meeting Minutes as presented; seconded by Latuska. Motion carried unanimously.

TREASURER'S REPORT:

1. December Treasurer's Report
Flatt made a motion to approve the December Treasurer's Report as revised and submitted; seconded by Latuska. Motion carried unanimously.
2. Warrant List 09-12-24
Schiebel made a motion to approve Warrant List 09-12-24; seconded by Flatt. Motion carried unanimously.

3. Warrant List 10-01-01
Schiebel made a motion to approve Warrant List 10-01-01; seconded by Flatt. Motion carried unanimously.
4. Building Fund CD
Flatt made a motion to authorize Township Treasurer Anthony Amendolea to seek rates to reinvest \$239,457.59 for 90 days, subject to two signatures to be ratified at the next meeting; seconded by Latuska. Motion carried unanimously.
5. Capital Projects CD
Flatt made a motion to authorize Township Treasurer Anthony Amendolea to seek rates to reinvest #150,000.00 for 60, 90, 180 days subject to two signatures to be ratified at the next meeting; seconded by Schiebel. Motion carried unanimously.

ZONING REPORT: December 2009

SUBDIVISION & LAND DEVELOPMENTS:

1. Vicario- Minor Subdivision- 707 Oneida Valley Rd.
Flatt made a motion to table the Subdivision and to acknowledge and accept the 90 day extension; seconded by Frenchak. Motion carried unanimously.
2. Barto- Lot Line Revision-5172 Elliott Rd. – Ron Olsen stated everything that was addressed in the letter of comments from him had been fixed. The Board stated that Mr. Barto needs to be aware that in the future without a 50 foot access, they will not be able to subdivide because they will have to meet current ordinances.
Flatt made a motion based on the recommendation of the Planning Commission and Township Engineer, to grant approval of the Barto Lot Line Revision with the owner being aware of the setback issues should he try to subdivide in the future; seconded by Erie. Motion carried unanimously.

OLD BUSINESS:

1. McCall inspection- Rich Round would like one or more of the Supervisors and Michael Gallagher to attend the McCall Inspection with him on January 5, 2010. Gallagher, Erie, and maybe Schiebel will be attending.

NEW BUSINESS:

1. Butler County Council of Governments Membership- found to be unnecessary.
2. Aubrey rezoning request
Flatt made a motion to table the rezoning request; seconded by Latuska. Discussion: Flatt stated this and other requests can be handled in the Comprehensive Plan. Motion carried unanimously.
3. Release Consultant Fees
Schiebel made a motion to release consultant fees for Butler Veterinary Clinic in the amount of \$409.25, Elliott Subdivision in the amount of \$230.57, and Rihel lot line revision in the amount of \$327.50; seconded by Flatt. Motion carried unanimously.
4. Butler County Association of Township Officials Advisory Board
Schiebel made a motion not bother with the renewal; seconded by Flatt. Motion carried 4 to 1 with Frenchak opposing. Discussion: Frenchak stated that he feels it is necessary to have someone on the advisory board so that Center Township isn't sending the wrong message. Schiebel made a motion to amend the motion to pay the \$35.00 renewal fee and be a part of the advisory board; seconded by Frenchak. Motion carried unanimously.

PUBLIC WORKS DIRECTOR:

1. Traffic Signal Maintenance- Mark stated he feels it may be worth our while to find out how much it would be hourly for Traffic Signal Maintenance because he doesn't feel that it is feasible to have an annual amount. He stated that he would like to look into this matter to see what options we may have.
Schiebel made a motion to authorize Public Works Director Mark Lauer to seek out a proposal for hourly work for Traffic Signal Maintenance from Bronder and Bruce and Merriless; seconded by Erie. Motion carried unanimously.

ENGINEER'S REPORT:

1. Rt. 8/ Benbrook Rd Intersection- Olsen stated he is still waiting for a response.

SOLICITOR'S REPORT:

1. ADP Payroll Processing- Gallagher stated he recommends terminating the contract with a 30 day termination letter and Anthony agrees. Anthony recommended we seek a contract with PayChex.

Flatt made a motion based on the recommendation to Township Solicitor; Michael Gallagher to authorize Anthony Amendolea to terminate the contract with a 30 day termination letter to ADP; seconded by Schiebel. Motion carried unanimously.

Flatt made a motion to authorize Township Treasurer Anthony Amendolea to seek a contract with PayChex's; seconded by Erie. Motion carried unanimously.

MISCELLANEOUS:

ADJOURNMENT:

The Board went into executive session at 8:25pm, requested by Public Works Director; Mark Lauer to discuss personnel. No action will be taken.

Schiebel made a motion to adjourn the meeting at 8:45pm; seconded by Flatt. Motion carried unanimously.

CRYSTAL SIEFFERT
Township Secretary

RONALD E FLATT
Chairman

ANDREW ERIE
Vice Chairman

KENNETH FRENCHAK JR
Supervisor

EDWARD G LATUSKA
Supervisor

THOMAS G SCHIEBEL
Supervisor