

Board of Supervisors:
Ronald Flatt, Chairman
Andrew Erie, Vice Chairman
Brian Hortert, Supervisor
Edward Latuska, Supervisor
Thomas Schiebel, Supervisor



Michael Gallagher, Solicitor
Olsen & Associates, Engineer
Crystal Wilson, Secretary
Anthony Amendolea, Treasurer
Mark Lauer, Public Works Director
Richard Round, BCO/Zoning Official

Board of Supervisors
Reorganizational Meeting &
Regular Meeting
January 5, 2009
6:30 p.m.

CALL TO ORDER:

Chairman Ron Flatt called the agenda setting meeting, of the Center Township Board of Supervisors, to order at 6:30 p.m. The meeting was held at the Township Building at 419 Sunset Drive, Butler, PA 16001.

ROLL CALL:

Present in addition to Chairman Flatt, were members Andrew Erie, Brian Hortert, Ed Latuska and Tom Schiebel; Township Engineer Ron Olsen; Township Solicitor Mike Gallagher; Public Works Director Mark Lauer and Township Secretary Crystal Wilson.

PLEDGE OF ALLEGIANCE AND PRAYER:

REORGANIZATION

APPOINTMENTS:

- A. Board of Supervisors
1. Recording Secretary Protem- ***Flatt made a motion to appoint Crystal Wilson as Recording Secretary Protem; seconded by Hortert. Motion carried unanimously.***
 2. Chairperson Protem- ***Flatt made a motion to appoint Andy Erie as Chairperson Protem; seconded by Schiebel. Motion carried unanimously.***
 3. Chairperson- ***Erie made a motion to appoint Ronald Flatt as Chairperson; seconded by Hortert. Motion carried unanimously.***
 4. Vice Chairperson- ***Flatt made a motion to appoint Andrew Erie as Vice Chairperson; seconded by Hortert. Motion carried unanimously.***

5. Wages and Health Benefits of Supervisors- Wages and Health Benefits for the Supervisors are based on the Second Class Township Code, Article VI, Section 606a, the wage for each member is set at \$2,500.00 per year. The Health Benefits, for each individual, is as follows:
Ronald E. Flatt- Employee and Spouse
Andrew Erie- Employee and Spouse
Edward G. Latuska- Employee
Thomas G. Schiebel- Employee and Spouse
Hortert made a motion to accept the wages and health benefits as stated; seconded by Erie. Motion carried unanimously.
 6. Vacancy Board Chairperson- **Flatt made a motion to appoint Dave Dan Plaisted as vacancy board chairperson; seconded by Erie. Motion carried unanimously.**
- B. Administration
1. Township Secretary & Wage- **Schiebel made a motion to appoint Crystal Wilson as Township Secretary at a 3% raise effective immediately; seconded by Hortert. Motion carried unanimously.**
 2. Township Treasurer & Wage- **Flatt made a motion to appoint Anthony Amendolea as Township Treasurer with a \$.11 per hour raise; seconded by Erie. Motion carried unanimously.**
 3. Treasurer's Bond- **Flatt made a motion to set the Treasurer's Bond at \$800,000.00; seconded by Erie. Motion carried unanimously.**
 4. Recording Secretary- **Schiebel made a motion to appoint Crystal Wilson as Recording Secretary; seconded by Erie. Motion carried unanimously.**
 5. Public Records Officer- **Schiebel made a motion to appoint Crystal Wilson as Public Records Officer; seconded by Erie. Motion carried unanimously.**
 6. Public Works Director & Wage- **Flatt made a motion to appoint Mark Lauer as Public Works Director with a 3% raise increase to \$46,318.69 per year plus \$200.00 bonus for 10 years of service, in two equal installments of \$100.00 on January 5 and July 1(or the nearest pay date subsequent thereto); seconded by Erie. Motion carried unanimously.**
 7. Building Code Official/ Zoning Officer & Wage- **Flatt made a motion to appoint Richard Round as Building Code Official/ Zoning Officer with his wage set at 39,478.40 per year; seconded by Erie. Motion carried**

unanimously.

8. Assistant Zoning Officer- ***Flatt made a motion to appoint Mark Lauer as Assistant Zoning Officer; seconded by Erie. Motion carried unanimously.***
 9. Dog Officer/ Alternate & Wage- ***Erie made a motion to appoint Donald Wagoner as Dog Officer with a rate of \$13.00 an hour plus mileage and \$5.00 for every dog picked up; seconded by Schiebel. Motion carried unanimously.***
 10. Sewage Enforcement Officer & Fees- ***Flatt made a motion to appoint John Colombo as Sewage Enforcement Officer with no change in his fee schedule; seconded by Erie. Motion carried unanimously.***
 11. Alternate Sewage Enforcement Officer- ***Flatt made a motion to appoint Doug Duncan as Alternate Sewage Enforcement Officer; seconded by Erie. Motion carried unanimously.***
 12. Fleet Inspection Mechanic- ***Flatt made a motion to appoint Bill Errera as Fleet Inspection Mechanic; seconded by Erie. Motion carried unanimously.***
 13. Summer Student Employee & Wage- ***Flatt made a motion to increase Summer Hires Nathan Wulff and Jace Lumley's rate to \$8.25 per hour; seconded by Schiebel. Motion carried unanimously.***
- C. Professional
1. Township Solicitor & Fee- ***Flatt made a motion to appoint Michael Gallagher as Township Solicitor at a rate of \$140.00 per hr and \$60.00 per hr for paralegal; seconded by Erie. Motion carried unanimously.***
 2. Township Engineer & Fee- ***Flatt made a motion to appoint Ronald Olsen as Township Engineer with the same fee schedule as last year; seconded by Erie. Motion carried unanimously.***
- D. Recommending Boards, Committees and Persons
1. Planning Commission Resolution #2009-01-01- ***Erie made a motion to approve resolution #2009-01-01 that appoints Ken Frenchak to the Planning Commission for another term; seconded by Schiebel. Motion carried unanimously.***
 2. UCC Appeals Board Resolution # 2009-01-02- ***Erie made a motion to approve Resolution # 2009-01-02 that appoints Phil Wulff to the UCC Appeals Board for another term; seconded by Schiebel. Motion carried unanimously.***

3. Zoning Hearing Board Resolution # 2009-01-03, 2009-01-04, 2009-01-05 and 2009-01-06

Erie made a motion to approve Resolution # 2009-01-03 that appoints Tom Kuzora to the Zoning Hearing Board for another term; seconded by Hortert. Motion was carried unanimously.

Erie made a motion to approve Resolution # 2009-01-04 that appoints Patricia Norling to the Zoning Hearing Board for another term; seconded by Schiebel. Motion carried unanimously.

Hortert made a motion to approve Resolution # 2009-01-05 that appoints Lloyd Eagal to the Zoning Hearing Board; seconded by Erie. Motion carried unanimously.

Erie made a motion to approve Resolution # 2009-01-06 that appoints Lucas Wassum as an alternate on the Zoning Hearing Board; seconded by Schiebel. Motion carried unanimously.

4. Emergency Management Coordinator- ***Flatt made a motion to appoint Mark Lauer as the Emergency Management Coordinator; seconded by Erie. Motion carried unanimously.***

ESTABLISHING MEETING DATES, TIMES AND LOCATION: *Flatt made a motion to set the meeting dates as listed by the Secretary with January being taken off and the November meeting being held on the 7th and 12th of the month; meetings will be held at 6:30pm at the Center Township office 419 Sunset Dr. Butler, PA 16001; seconded by Erie. Motion carried unanimously.*

CERTIFY DELEGATE OF STATE ASSOCIATION'S CONVENTION: *No motion needed nor made. No member wishes to attend.*

MILEAGE REIMBURSEMENT RATE: *Flatt made a motion to set the reimbursement mileage rate to \$.55 per mile; seconded by Hortert. Motion carried unanimously.*

APPOINTMENT OF DEPOSITORIES: *Flatt made a motion to appoint Nextier Bank as the Township Depository; seconded by Erie. Motion carried unanimously.*

APPOINTMENT OF PERSON TO MAKE DEPOSITS: *Flatt made a motion to appoint Mark Lauer and Richard Round to make deposits; seconded by Erie. Motion carried unanimously.*

HOLIDAYS FOR NON-UNION EMPLOYEES: *Flatt made a motion to make the non-union employees holidays the same as the union employee holidays; seconded by Erie. Motion carried unanimously.*

RESOLUTION #2009-01-07 FOR FEES: *Flatt made a motion to approve Resolution #2009-01-07 to adopt the 2009 fee schedule; seconded by Erie. Motion carried unanimously.*

REGULAR MEETING AGENDA

PUBLIC TO BE HEARD: none

MINUTES:

1. Agenda Setting Meeting – December 8, 2008
Latuska made a motion to approve that Agenda Setting Minutes for December 8, 2008; seconded by Hortert. Motion carried unanimously.
2. Regular Meeting – December 10, 2008
Latuska made a motion to approve the Regular Meeting Minutes for December 10, 2008 with the following correction; under New Business #4; motion should read no need to spend the money, instead of no need to expense the money; seconded by Hortert. Motion carried unanimously.

TREASURER'S REPORT:

1. December Treasurer's Report- *Schiebel made a motion to approve the December Treasurer's Report; seconded by Hortert. Motion carried unanimously.*
2. Warrant List 08-12-24- *Schiebel made a motion to approve Warrant List 08-12-24; seconded by Hortert. Motion carried unanimously.*
3. Warrant List 08-12-25- *Schiebel made a motion to approve Warrant List 08-12-25; seconded by Hortert. Motion carried unanimously.*
4. Warrant List 09-01-01- *Schiebel made a motion to approve Warrant List 09-01-01; seconded by Hortert. Motion carried unanimously.*
5. Building Fund CD- *Flatt made a motion for Township Treasurer Anthony Amendolea to seek rates to reinvest \$237,745.88 for 60, 90, or 180 days; seconded by Schiebel. Motion carried unanimously.*

ZONING REPORT: December 2008

SUBDIVISION & LAND DEVELOPMENTS:

1. Pride Subdivision- Mr. Graff represented the Pride Subdivision. This is a plan to

subdivide one parcel into two separate parcels. One Parcel with an existing home and the other parcel Mr. Pride would like to build himself a new home on. Ron Olsen had no comments that hindered the approval of the plan and the Planning Commission recommended approval for the modification and final approve of the Pride Subdivision.

Flatt made a motion to grant the request for modification to subdivision ordinance Chapter 14, 14;603 as it applies to Martsoff Lane designed, constructed maintained and extended as a private street with no township liability; seconded by Hortert. Motion carried unanimously.

Flatt made a motion to grant final approval of the O.S. Pride Subdivision; seconded by Hortert. Motion carried unanimously.

OLD BUSINESS:

1. Ratify Building Fund CD investment- ***Flatt made a motion to ratify the Building Fund CD investment with Nextier Bank in the amount of \$163,761.51 for 90 days at 1.34 percent; seconded by Erie. Motion carried unanimously.***
2. Ratify Capital Projects CD investment- ***Flatt made a motion to ratify the Capital Projects CD investment with PNC Bank for 180 days at 1.61 percent with the interest of \$3,241.86 deposited in the Capital Projects checking account; seconded by Hortert. Motion carried unanimously.***

NEW BUSINESS:

1. Smith rezone request- ***Hortert made a motion to set the date for the Smith public hearing for February 9, 2009 at 6:00pm prior to the regular scheduled Board of Supervisors Agenda Setting Meeting at 6:30pm; seconded by Erie. Motion carried unanimously.***
2. Aubrey rezone request- Township Solicitor Michael Gallagher declines from giving any legal or likewise instruction pertaining to this case.
Schiebel made a motion to set the date for the Aubrey public hearing for February 18, 2009 at 6:30pm; seconded by Hortert. Motion carried unanimously.

Flatt made a motion to authorize Township Building Code Official Richard Round to examine the facts of this request for the Aubrey rezoning and to use the Township Engineers office for any legal counsel as maybe needed; seconded by Hortert. Motion carried unanimously.

3. Humane Society Agreement- no information given yet. No motion needed nor made.

4. CDARS Program- ***Flatt made a motion to authorize the Treasurer Anthony Amendolea to coordinate with Township Solicitor Mike Gallagher on the CDARS program; seconded by Erie. Motion carried unanimously.***
5. Unionville VFD Fundraisers/Trips- ***Flatt made a motion to accept the Unionville VFD Fundraisers/ Trip as submitted by Mark Lauer; seconded by Erie. Motion carried unanimously.***
6. Planning Commission Request- ***Hortert made a motion to approve the Planning Commission's request to subscribe to the Planners Journal online; seconded by Erie. Motion carried unanimously.***
7. New Open Records Policy Resolution 2009-01-08-***Flatt made a motion approve Resolution 2009-01-08 which adopts the New Records Policy; seconded by Hortert. Motion carried unanimously.***
8. Dog Officer Reports- ***Flatt made a motion to***
 1. ***Authorize the reimbursement of the 2007 receipts for the assistant dog officer and***
 2. ***The 2008 receipts will be reimbursed if submitted by March 31, 2009 and from this point forward expenses will only be reimbursed if submitted within 30 days of the completion a payment quarter.***
 3. ***and to authorize the Secretary to send a letter to the Dog Officer and Assistant Dog Officer informing them the Board would like these reports filed on a quarterly basis; seconded by Erie. Motion carried unanimously.***

PUBLIC WORKS DIRECTOR:

ENGINEER'S REPORT:

1. Rt. 8/ Benbrook Rd Intersection- Penn Dot has reviewed the proposal and wants to meet with the Board at 2:00pm on Wednesday to discuss it.
Erie made a motion to authorize the Board to write a letter to the county to request monies for the intersection or anything else we deem appropriate; seconded by Hortert. Motion carried unanimously.

SOLICITOR'S REPORT:

1. Wiest Asphalt Products Paving Invoice- Township Solicitor is waiting on a phone call to set up another meeting to get this resolved.

MISCELLANEOUS:

1. Planning Commission would like the subcommittee request to be put on the townships website.
2. Board discussed about getting the traffic impact committee back together.

ADJOURNMENT:

***Hortert made a motion to adjourn the meeting at 8:00pm; seconded by Erie.
Motion carried unanimously.***

CRYSTAL WILSON
Township Secretary

RONALD E FLATT
Chairman

ANDREW ERIE
Vice Chairman

BRIAN K HORTERT
Supervisor

EDWARD G LATUSKA
Supervisor

THOMAS G SCHIEBEL
Supervisor